

**MINUTES OF THE MEETING
OF THE ADVISORY COMMITTEE
OF
United States District Court for the District of Delaware
September 26, 2003**

An organizational meeting of the Advisory Committee for the U.S. District Court for the District of Delaware was held on September 26, 2003. The following persons were present: The Honorable Gregory M. Sleet, The Honorable Kent A. Jordan, The Honorable Mary Pat Thyng, Dr. Peter T. Dalleo, Gregory B. Williams of Fox Rothschild LLP, Collins J. Seitz, Jr. of Connolly Bove Lodge & Hutz LLP, Neal C. Belgam of Blank Rome LLP, Richard K. Herrmann of Blank Rome LLP, Donald F. Parsons, Jr. of Morris, Nichols, Arsht & Tunnell, Gregg E. Wilson of the Attorney General's Office, Kevin Gross of Rosenthal, Monhait, Gross & Goddess, P.A., Richard D. Kirk of Morris, James, Hitchens & Williams LLP, William J. Marsden, Jr. of Fish & Richardson, P.C., Kathleen Jennings-Hostetter of Oberly, Jennings & Rhodunda, P.A., and Penny Marshall from the Federal Public Defender's Office.

Participants identified the following list of issues to be addressed by the Advisory Committee:

1. Revision of the Local Rules to conform with the Federal Rules of Civil Procedure and to otherwise address procedural problems;
2. Electronic Filing, including electronic discovery issues;
3. Methods for resolving discovery disputes, including the use of special discovery masters;
4. Providing assistance for the Magistrate Judge, particularly in connection with her mediation efforts;
5. Consistency in methods of communication between counsel and the members of the Court;
6. Improvements to the District Court's website;
7. Advisability of establishing a mechanism for night filing;
8. Methods for training new lawyers admitted to practice before the Court; and
9. Specific issues arising in criminal matters pending before the Court.

It was agreed that several subcommittees would be established to address these issues. The subcommittees and the members thereof are as follows:

<u>Local Rules</u>	Kathleen Furey McDonough (Chair)
	Kevin Gross
	Neal C. Belgam
	Pauline K. Morgan
	Gregg E. Wilson

Discovery Disputes (including electronic filing of discovery, discovery disputes and issues of uniformity in resolving discovery disputes)

C.J. Seitz (Chair)
William J. Marsden, Jr.
Richard D. Kirk
Neal C. Belgam

Technology (including courtroom technology issues, efilings, website and wireless communication issues)

Richard K. Herrmann (Co-Chair)
Gregory B. Williams (Co-Chair)
Peter T. Dalleo
John Cerino
Robert Horner

Criminal Practice Subcommittee

Penny Marshall (Co-Chair)
The Honorable Colm F. Connolly (Co-Chair)
Kathleen Jennings-Hostetter

Each of the subcommittees was encouraged to add additional members to assist with the significant work confronting the subcommittees. The subcommittees will meet independently of the Advisory Committee and will report their progress at regular Advisory Committee Meetings. The next meeting of the Advisory Committee is scheduled for November 21, 2003 at 9:00 a.m. in Room 3001 (Grand Jury Room) of the J. Caleb Boggs Federal Building.

Kathleen Furey McDonough
Chair